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Visit our website at: [allianceforthebay.org](http://allianceforthebay.org)*

## Position Announcement: **Corporate Sustainability Projects Specialist**

### **About the Alliance:**

The Alliance for the Chesapeake Bay (Alliance) is a regional nonprofit organization whose vision is clean streams and rivers flowing through resilient landscapes, cared for by the people who live, work, and play in the Chesapeake Bay watershed; and whose mission is to bring together communities, companies, and conservationists to improve our lands and waters. The Alliance was founded in 1971 and has offices in Annapolis, MD, Lancaster, PA, Washington, D.C., and Richmond, VA.

### **Job Description:**

The Corporate Sustainability Projects Specialist will support and develop the Alliance's business partnerships in the agricultural supply chain sector in the region, advance planning efforts related to the intersection of water quality and corporate sustainability goals, and build new private business partnerships to scale up the Alliance's successful best management practice implementation efforts. The Specialist will form strong relationships and work closely with corporate representatives, government officials, and the Alliance's programmatic staff to successfully achieve these tasks.

### **Specific Duties of this Position:**

- Support and expand upon efforts associated with the Alliance's current corporate partnerships, especially those focused in the agricultural supply chain.
- Lead pursuits of additional funding opportunities linking the Alliance's programmatic efforts and corporate sustainability goals, through grants, sponsorships, and contracts.
- Build recommendations and strategies around implementing water quality conservation practices in association with achieving corporate environmental, social, and governance goals.
- Lead working groups consisting of communities, companies, and conservation organizations.
- Manage projects, contracts, and associated budgets.
- Identify key metrics associated with agricultural supply chain work for internal tracking of progress and external communications to various stakeholders.
- Advance the Alliance's mission by developing innovative solutions to rapidly implement best management practices in coordination with businesses of all sizes.
- Support communications efforts related to the above mentioned partnerships.

### **Minimum Qualifications & Experience:**

- Bachelor's degree in sustainability, business, agriculture, environmental science, or other relevant field.
- Strong understanding of agricultural best management practices and associated carbon and nutrient trading opportunities
- 5+ years work experience in corporate sustainability or food supply chain sectors, which may include internships. An advanced degree in a relevant field may substitute for professional experience.
- Experience with corporate environmental, social, and governance criteria and goals.
- Knowledgeable in the agricultural supply chain practices and stakeholders.
- Basic knowledge of environmental considerations impacting Chesapeake Bay watershed communities.
- Comfortable working with and leading efforts of a diverse set of stakeholders, including corporate representatives, government officials, and agriculture producers, in various settings.
- Effective writing and communications skills. Excellent organizational and time-management skills.
- Detail-oriented, flexible, and able to manage multiple projects and tasks.

- Desire and ability to work independently and as part of a team in a self-directed environment and to manage priorities and meet deadlines especially during times of peak activity.
- Experience with Google Workspace, and Microsoft Office.

**Additional Desirable Expertise, Interests, and Skills:**

- Experience with COMET-Farm and FieldDoc software or other greenhouse gas emissions modeling tools.
- Experience with emerging carbon and nutrient trading markets.
- Grant writing and project management experience.
- Contract development and review experience.
- Understanding of agriculture best management practices.
- Experience giving presentations; and writing newsletters, press releases, or other outreach materials.
- Understanding of basic invoicing and project budgeting.
- Adobe CS and ArcGIS are a plus.

The Alliance aspires to be an inclusive multicultural organization that celebrates the rich dimensions of diversity such as race, ethnicity, gender identity, sexual orientation, socio-economic status, age, physical abilities, religious and political beliefs. We are committed to ensuring diversity and inclusion remain integral to our organizational structure, policies, board of directors, staff, strategic goals, grants, partnerships and program delivery. The Alliance believes a broad base of participation and partners reflecting all of society is needed to be successful in the Chesapeake Bay Watershed restoration effort. Visit [www.allianceforthebay.org/DEI](http://www.allianceforthebay.org/DEI) to learn more.

The Alliance for the Chesapeake Bay offers a family friendly, flexible work environment. We are committed to building a diverse team and strongly encourage candidates from all backgrounds to apply. If you meet at least 75% of the qualifications of this description, we encourage you to submit an application.

**Supervision:** The Corporate Sustainability Projects Specialist will report directly to the Agriculture Program Director.

**Hours and Location:** The Corporate Sustainability Projects Specialist is expected to be based at the Alliance's Lancaster, Pennsylvania office, though the Alliance will consider applicants that would potentially be based out of other offices. Some night and weekend work may be required. Travel throughout the Chesapeake Bay watershed is needed at times. The position advertised is full-time (40 hours per week).

The Alliance will require the successful applicant to submit proof of vaccination and booster against COVID-19 (or proof of a qualifying federal exemption) prior to the candidate's first day as an Alliance employee. This is not required at time of application.

**Salary:** \$60,000+, commensurate with experience. Competitive benefits (health, dental, and vision insurance, 403b retirement fund, life insurance, etc) are available.

**Application:** Please email your cover letter, résumé, and list of 3 professional references to [careers@allianceforthebay.org](mailto:careers@allianceforthebay.org). Position will remain open until filled. Indicate "Corporate Sustainability Projects Specialist" in the email subject line. No telephone inquiries, please.