



*The Alliance is an Equal Opportunity Employer.
Visit our website at: allianceforthebay.org*

Job Description: **Water Quality Monitoring Intern**

About the Alliance:

The Alliance for the Chesapeake Bay (Alliance) is a regional nonprofit organization whose vision is clean streams and rivers flowing through resilient landscapes, cared for by the people who live, work, and play in the Chesapeake Bay watershed; and whose mission is to bring together communities, companies, and conservationists to improve our lands and waters. The Alliance was founded in 1971 and has offices in Annapolis, MD, Lancaster, PA, Washington, D.C., and Richmond, VA.

Job Description:

This temporary, part-time position (up to 10 hours per week) is responsible for providing project support to the Alliance's Virginia water quality monitoring staff on the RiverTrends project, including interacting with volunteers, administrative work, and occasional time in the field.

Specific Duties of the Position:

- Support Monitoring Equipment Maintenance and Management
 - Verify/calibrate equipment and organize it for storage as it arrives at the office.
 - Fill monitoring supply requests from volunteers
- Assist with new monitor and recertification trainings
 - Prep equipment and supplies for trainings
 - Attend trainings as available (in person and virtual) to help answer questions and set up training
- Review water quality data submitted by volunteers and publish it on the Chesapeake Data Explorer
- Assist with online communications - social media posts, newsletter articles, website updates, etc.

Supervision: The Intern will report directly to the Water Quality Monitoring Projects Coordinator.

Hours, Location, and Timeframe: The Water Quality Monitoring Intern will be based at the Alliance's Richmond, VA Office with occasional travel within Virginia. The position is part-time, up to 10 hours per week, with start and end times based on the individual or school's 2022-2023 academic year. This position requires weekly time in the office during regular working hours, 9am to 5pm and occasional weekend hours. A consistent schedule for hours worked will be established between the Water Quality Monitoring Intern and the Water Quality Monitoring Project Coordinator.

The Alliance will require the Intern to submit proof of vaccination and booster against COVID-19 (or proof of a qualifying federal exemption) prior to their first day. This is not required at time of application.

Compensation: Dependent on eligibility for college credits, work-study, and available funding.

Application: Please email your cover letter and resume to sstern@allianceforthebay.org. Applications are accepted on a rolling basis until the position is filled. Indicate "Water Quality Monitoring Intern" in the email subject line.