



## REQUEST FOR PROPOSALS

The Alliance for the Chesapeake Bay intends to contract with a professional landscape contractor to collaborate with Capitol Technology University and the [Alliance for the Chesapeake Bay \(Alliance\)](#) to design, permit, and install two bioretention stormwater cells for the property of Capitol Technology University in Laurel, MD.

The Alliance for the Chesapeake Bay (Alliance) is a regional nonprofit organization, founded in 1971 and has offices in Annapolis, MD, Lancaster, PA, Washington, D.C., and Richmond, VA. The Alliance restores the lands and waters of the Chesapeake Bay watershed. Our collaborative and action-oriented approach delivers on-the-ground solutions, technical assistance, and builds capacity to achieve healthier lands and cleaner water. We envision clean water and resilient landscapes, cared for by all the people who live, work, and play in the Chesapeake Bay watershed.

The Alliance is working closely with staff at Capitol Technology University to design two bioretention gardens on the property at 11301 Springfield Rd Laurel, MD 20708 to address stormwater runoff. The Alliance seeks bids for landscape professionals to collaborate with the Alliance and Capitol Technology University to develop conceptual plans, develop final design plans stamped by a certified engineer, apply for and obtain all required County-level permits, and install the two bioretention cells on the campus. The selected contractor will be required to attend at least one pre- and one post-construction meeting with the project partners and funders.

### Project Scope and Limitations

The Alliance will engage with a landscape professional or similar firm to design, permit, and install 2 bioretention practices. Proposals should be broken down by bioretention cell (Cell A and Cell B). Bids should also include an itemized cost estimate for each of the below steps and any other expenses necessary for the installation of the bioretention cells. Ideal project budget is within the \$70-80k range.

The bioretention cells will be located in the northwestern region of the campus by the large parking lot (see Figures 1 and 2 below). Sizing will be determined by cost, available space, and drainage area. Interested parties are invited to conduct an on-site survey to get a better idea of the space, slope, contributing drainage, etc.

- Conceptual plans for both bioretention cells
- Itemized cost estimates for all aspects of designs, permitting, and installation included but not limited to:
  - Surveying
  - Percolation tests or other similar soil infiltration test
  - Prince George's County Site Development Fine Grading Permit
  - Any other required permits

### **Proposals should include:**

- Company profile;
- A written scope of work that meets the project specifications provided above;
- Total budget for the work proposed;
- Examples of similar work;
- References as helpful.

### **Timeline**

Per funding requirements, the project will commence in summer 2024 and should be completed by spring 2025. Construction must begin on or before December 1, 2024. Ideally, construction would start in Fall 2024. A contract for services will be developed once the project is awarded.

### **Qualifications, Proposal Format, & Submission Instructions**

Eligible contractors must be able to comply with the [Davis-Bacon Act](#) and all other applicable requirements of the federal grants defined under 2 CFR Part 200. Qualified contractors will have demonstrated experience in implementing the practices described above. Experience working with nonprofits or institutes of higher education on similar projects is a plus. Contractors may submit multiple cost estimates within the proposal to accommodate site design phase variables.

Preference may be given to contractors with experience working in Prince George's County, Maryland. The Alliance encourages proposals from minority-owned, women-owned, disadvantaged, and/or small-business enterprises.

Proposals are due via email to Laura Todd at [ltodd@allianceforthebay.org](mailto:ltodd@allianceforthebay.org) by 5pm on July 1, 2024. Proposals should be in .pdf format.

The Alliance anticipates contractor selection no later than July 15, 2024.

Site visits can be accommodated. To schedule a site visit, contact Laura Todd at [ltodd@allianceforthebay.org](mailto:ltodd@allianceforthebay.org).



Figure 1: Aerial view of Capitol Technology University property.

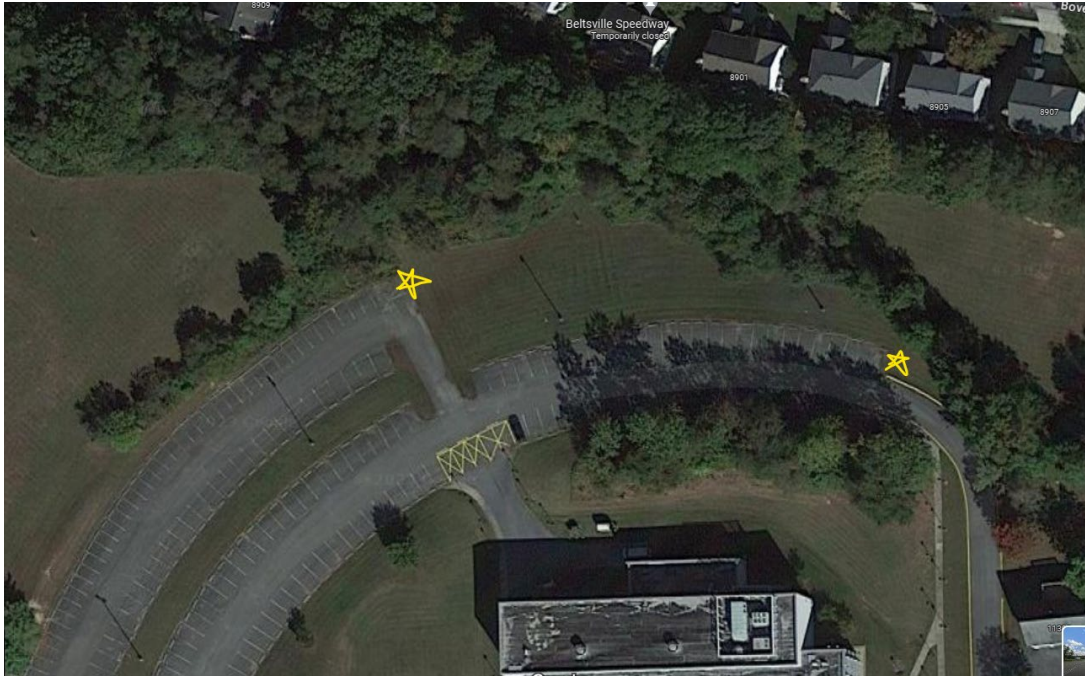


Figure 2: Roughly designated areas for bioretention cells.



Figures 3 and 4: Photos of areas designated for bioretention cells.





Figures 3 and 4: Photos of areas designated for bio-retention cells.